



The city with a heart

APPLICATION FOR DESIGNATION AS AN ECONOMIC REVITALIZATION AREA

This application is to be completed and signed by the owner of the property where property redevelopment or rehabilitation and/or the installation of new manufacturing equipment and/or new research and development equipment is to occur. The Elkhart City Common Council ("Council") will review this application to determine whether a particular area should be designated as an Economic Revitalization Area in accordance I.C. 6-1.1-12.1 and all subsequent amendments made thereafter. The Council makes no representation as to the effect of a designation granted by it for purposes of any further applications or approvals required under I.C. 6-1.1-12.1, and makes no representation to any applicant concerning the validity of any benefit conferred, also under I.C. 6-1.1-12.1.

APPLICATION IS FOR: (check either or both)

Real Estate Improvement (New Building, Addition, and/or Modification)

New Equipment (Manufacturing and/or Research and Development)

There is a non-refundable filing fee of \$500 for either of the categories above or \$750 for both. The filing fee will be used to defray the costs incurred by the City of Elkhart in processing the application pursuant to I.C. 6-1.1-12.1-2(h). Please make the check payable to the City of Elkhart and include it with the application.

CONTACT INFORMATION

1. Company Name _____

2. Contact Person/Representative: _____

3. Mailing Address of Contact Person: _____

4. Telephone Number: _____ Fax Number: _____

5. E-mail Address: _____

COMPANY BACKGROUND INFORMATION

6. Description of the company ' s product or process:_____

7. What year was the company founded?_____

8. Dollar amount of annual sales for each of the last three years:_____

9. List three largest customers, their locations and amount of annual sales:

Customer	City/State	Annual Gross Sales
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. List three largest material suppliers, their locations and amount of annual purchases:

Customer	City/State	Annual Gross Sales
_____	_____	_____
_____	_____	_____
_____	_____	_____

PROPERTY INFORMATION

11. Property owner(s):_____

12. Address of property:_____

13. Township_____ 14. Key numbers_____

15. Legal description of property (attach written description if not in platted subdivision):

16. Current use of the property

a. How is the real estate presently used? _____

b. What structures are on the property? _____

c. What is (are) the general condition of structure(s)? _____

17. Current assessed value of the real estate

a. Land: _____ b. Improvements _____

18. Total property taxes owed during the immediate past year: _____

19. Current zoning designation: _____

20. State Law (I.C. 6-1.1-12.1-1) requires that the designating body make specific findings to justify the designation of the property as an Economic Revitalization Area. One finding is that the subject property is either in an area:

“Which has become undesirable for, or impossible of, normal development and occupancy because of age, lack of development, cessation of growth, deterioration of improvements or character of occupancy, age, obsolescence, substandard buildings, or other factor which have impaired values or prevent a normal development of property or use of property” or

“Where a facility or a group of facilities that are technologically, economically, or energy obsolete is located and where the obsolescence may lead to a decline in employment and tax revenues” .

Please provide evidence that the subject property is located in such an area. (attach additional sheets if necessary)

PROJECT INFORMATION

21. Description of proposed improvements

a. Structures: _____

b. Manufacturing equipment: _____

c. Research & development equipment: _____

22. Cost of proposed improvements (not including land costs)

a. Structural improvements: _____

b. New manufacturing equipment: _____

c. New research & development equipment: _____

d. New equipment included above that is classified as special tooling (as defined by Regulation No. 16 and reported on Form 103-T): _____

23. Development time frame

a. When will construction of the structure and/or installation of new equipment begin?

b. When is completion of the project expected? _____

24. Will this project require approval of rezoning, plat, development plan, vacation, variance, special exception, or contingent use prior to the issuance of an Improvement Location Permit? _____ If yes, list: _____

JOB CREATION & RETENTION

25. Current full-time employment

	<i>Number Of Jobs</i>	<i>Average Salary</i>	<i>Salary Range</i>
Management	_____	_____	_____
Supervision	_____	_____	_____
Sales	_____	_____	_____
Clerical	_____	_____	_____
Production	_____	_____	_____
Maintenance	_____	_____	_____
_____	_____	_____	_____

26. Full-time jobs to be created as a result of this project

	<i>Number Of Jobs</i>	<i>Average Salary</i>	<i>Salary Range</i>
Management	_____	_____	_____
Supervision	_____	_____	_____
Sales	_____	_____	_____
Clerical	_____	_____	_____
Production	_____	_____	_____
Maintenance	_____	_____	_____
_____	_____	_____	_____

27. Anticipated date for reaching employment level in Question 26: (must be within three years) _____

28. Check all of the benefits listed below that the company provides to workers who have been employed for 6 months. The company must pay at least 70% of the benefit cost.

_____ Paid Vacation _____ Health Insurance _____ Uniforms

_____ Sick Leave	_____ Life Insurance	_____ Employee Training
_____ Paid Holidays	_____ Dental Insurance	_____ Tuition Reimbursement
_____ 401k/Pension	_____ Vision Insurance	_____ ESOP/Profit Sharing
_____ Other (Please List): _____		

COMMUNITY BENEFITS

29. How will the proposed designation further the economic development objectives of the City of Elkhart? (Please answer Yes or No, and provide an explanation).

a. Will the designation improve the utilization of vacant or under utilized land?

b. Will the designation encourage the redevelopment of a brownfield? A brownfield is defined as, "an industrial or commercial property that is abandoned, inactive or underutilized, on which expansion or redevelopment is complicated due to actual or perceived environmental contamination" .

c. Will the designation assist in the inducement of a project providing substantial employment opportunities, particularly those that pay above the County average?

d. Will the designation assist in the inducement of a project which would provide long-term benefits to the tax base of the City of Elkhart warranting the granting of the annually decreasing percentage of property tax abatement as provided in I.C. 6-1.1-12.1?

e. Is the proposed project located in the Urban Enterprise Zone? (see enclosed map) Yes _____ No _____

30. The City of Elkhart has established the Tax Abatement Development Fund as a means to fund projects that promote economic growth. The fund is being capitalized with voluntary tax deductible contributions of either 20% or 10% of the tax savings realized by companies receiving tax abatement. Applications that include contributions to the Tax Abatement Fund may be eligible for longer terms of abatement.

Is the company willing to contribute a portion of its tax savings? (Please check one)

Yes: _____ 20% _____ 10% No: _____

Filing this application constitutes a request for Economic Revitalization Area designation only and does not constitute an automatic deduction of property taxes. I understand it is the responsibility of the property owner to file the appropriate abatement forms with the Elkhart County Auditor if the designation is approved. I hereby certify the information and representations of this application are true and complete.

Signature of owner or authorized representative

Date

This application will not be considered complete unless the items listed below are attached. Once the application is determined to be complete, then this project will be placed on the agenda of the appropriate designating body.

_____ 1.) Application Fee (Make check payable to "City of Elkhart")

_____ 2.) Statement of Benefits (SB-1/RE and/or SB-1/PP) Form(s)
(attached)

_____ 3.) Legal Description of Property (if applicable)

Elkhart Urban Enterprise Zone



